

CASE SUBMISSION GUIDELINES

1. General Information

- Submission website: <https://submission.summitmd.com/login.php?iid=50>

✗Only cases submitted on the website will be considered for acceptance.

- Submission Deadline: **Friday, May 24, 2024**, 11:59 PM KST (UTC +9).
- To submit a case, one must be signed up for summitMD first.
If you have signed up, please log in with the email address (ID) and password. If you haven't, register [here](#).
- If you forgot your password, click "Forget Your Password?" on the login page.
- **DUPLICATE CASES will not be allowed.**
- Accepted cases will be posted on the conference website.

2. Title

- The title of the case should be within 300 bytes and must be specific, containing no abbreviations and indicating the nature of the study.
- The first letter of each word should be capitalized.

3. Author(s)

- The first author and presenter should be indicated when you list up authors.
- Please make sure that contact information is accurate. Once you submit a case, all important information will be given to the submitter(you) and presenter via email and/or mobile number.

4. Case Categories

Select one category that is closest to the subject of your case.

If the category does not match the subject of the case, you may receive a low score from the reviewers.

TAVR
Bicuspid AV
Minimalist TAVR
Valve-in-Valve TAVR
Antithrombotics
Coronary Artery Protection / Access
Complex TAVR
Non-femoral TAVR
Imaging
Computed Tomography
Echocardiography
Mitral Valve Intervention
TEER
Transcatheter MV Repair
Transcatheter MV Replacement
Tricuspid Valve Intervention
Tricuspid Valve Intervention
Pulmonic Valve Intervention
Pulmonic Valve Intervention
Left Atrial Appendage Occlusion (LAAO)
Left Atrial Appendage Occlusion (LAAO)
Patent Foramen Ovale (PFO) Closure
Patent Foramen Ovale (PFO) Closure
Atrial Septal Defect (ASD) Closure
Atrial Septal Defect (ASD) Closure
Valve Surgery
Valve Surgery
Other Interventions
Other Interventions

5. Case Content

- Cases must be submitted in English.
- The case body consists of Clinical Information, Procedural Step, and Conclusion.
- Cases may be entered directly into the site or copied and pasted, however, be sure to check again whether special terms or symbols are not broken.
- Do not include the patient's full name (initials or identifier number allowed).
- The maximum number of characters allowed in the body of clinical information is 1500 and 2200 for Procedural Step, and Conclusion.
- The minimum number of characters allowed in the body of clinical information is 600 and 700 for Procedural Step and Conclusion.
- Images or videos should be included to show the procedure.
- Use zeros before decimal points: 0.05, not .05.
- Use decimal points, not commas: 0.05, not 0,05.
- Use lower-case "p" values ($p < 0.05$).
- Provide manufacturer name and location in parentheses for all brand or trade names.
- Never use the underline feature to denote the following symbols: \pm , \leq , \geq .
- Use space between numbers and symbols. (e.g., 3 ± 4 , not 3 ± 4 ; 3 mg, not 3mg).
- All measurements must include a unit of measure (e.g., systolic blood pressure "140 mmHg", not just "140").
- For brand drugs, include generic names in parentheses.
- Do not include references, credits, or grant support.

6. Case Review

- All submitted cases will strictly be evaluated by our official reviewers.

7. Case Acceptance and Notification

- Notification date for accepted cases is **in mid to late June 2024**.
- After acceptance of cases, the presentation schedule and guidelines will be sent to presenters.

8. Case Presentation

- Accepted cases will be assigned to oral case presentation sessions during the event and posted on the E-science Station at the same time.
- Each presenter will be given 6 minutes for a presentation and 4 minutes for a Q&A with experts.

9. Case Withdrawal

- Requests for case withdrawals must be made by **July 12, 2024**.
- Before the withdrawal deadline, you may log in and withdraw any submission at any time.
- After the withdrawal deadline, please email us at jeongh@cvrf.org with your submission number and title to request the withdrawal of your case.

10. No-Show Policy

- If you are unable to attend, please notify the secretariat in advance via e-mail, at jeongh@cvrf.org. Please note if you do not show up without any notice before the meeting, you may jeopardize future acceptance of Calls for Case.

11. Copyright Information

When cases are submitted, we assume that the authors grant copyright to the Congress Organization for publication on the website <https://www.ap-valves.com> and <https://www.summitmd.com>.

12. Assistance

If you need any help with your submission, please contact us at +82-2-3010-7251 or jeongh@cvrf.org.